

TOWN OF NEWTOWN, CONNECTICUT

INVITATION TO BID

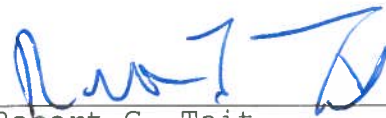
Sealed bids will be received at the office of the Financial Director, **3 Primrose Street**, Newtown, Connecticut 06470, until but no later than **11:00 am, Monday, October 15, 2012**:

Cover: **TREE REMOVAL - VARIOUS TREES**

The Purchasing Authority of the Town of Newtown reserves the right to accept or reject any or all options, bids or proposals; to waive any technicality in any bid or part thereof, and to accept any bid deemed to be in the best interest of the Town of Newtown. The Town of Newtown is an Affirmative Action Employer-MBE/WBE are encouraged to bid.



E. Patricia Llodra
First Selectman



Robert G. Tait
Financial Director

PURCHASING AUTHORITY

TOWN OF NEWTOWN PURCHASING AUTHORITY
INSTRUCTIONS TO BIDDERS

1. Submit bids in a sealed envelope plainly marked to identify the particular bid. It is the sole responsibility of the bidder to see that the bid is in the hands of the proper authority prior to the bid opening time. Bidders may be present at the opening of the bids.
2. Withdrawals of, or amendments to bids received later than the time and date specified for bid opening will not be considered.
3. The Purchasing Authority of the Town of Newtown reserves the right to accept or reject any or all options, bids, or proposals; to waive any technicality in any bid, or part thereof, and to accept any bid deemed to be in the best interest of the Town of Newtown, Connecticut.
4. Bids may be held by the Town of Newtown for a period not to exceed sixty (60) days from the opening of the bids for the purpose of reviewing the bids and investigating the qualifications of bidders prior to the awarding of the contract.
5. Bids must be submitted on the "Sealed Bid Request" form enclosed at the end of this packet. All items must be filled in (unit cost, trade-in for each unit, etc.). Failure to comply with this requirement will automatically void the bid.
6. Trade-ins, when indicated, will be listed on the Sealed Bid Request form. The Town of Newtown reserves the right to trade all, some or none of the vehicles listed as deemed in the best interest of the Town. Bidders may submit a bid on the new vehicles with or without trade-ins or may submit bids on the trade-ins only, either individually or by lot. Trade-ins must be detailed individually as indicated on the Sealed Bid Request form. Trade-ins may be used in determining the lowest responsible bid.
7. The Town may consider proximity of the vendor's service as a factor in determining lowest price and reserves the right to award in whole or part to one or more vendors.
8. The Town agrees to pay for all equipment within thirty (30) working days after the equipment has been accepted and claim (invoice) presented.
9. Bid Security when required must be by a **certified check, letter of credit or surety bond** for five percent (5%) of the total bid, payable to the Town of Newtown. If a surety bond is enclosed, it shall be written on AIA Document A310, Bid Bond, unless otherwise provided in the Bidding Documents, and the attorney-in-fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of the Power of Attorney.
10. The Town of Newtown reserves the right to retain the bid security of Bidders to whom an award is being considered until either: (a) the Contract has been executed and bonds, if required, have been furnished, or (b) the specified time has elapsed so that Bids may be withdrawn or (c) all bids have been rejected.

11. Prior to awarding any contract exceeding \$25,000.00 for the construction, alteration, or repair for any public building or public work, a 100% performance bond and a labor or materialmen's bond must be furnished by the person to whom the contract is awarded.
12. Performance Bond when required must be by a **certified check, letter of credit or performance bond** for one hundred percent (100%) of the total bid. When submitting a performance bond, bonds must be written on AIA Document A312, Performance Bond and Payment Bond. Both bonds shall be written in the amount of the Contract Sum.
13. The successful bidder will be required to post a Certificate of Insurance, with the Town of Newtown named as additional insured, in an amount to be determined by the Town of Newtown.

Town of Newtown
Tree Warden
4 Turkey Hill Road
Newtown, CT 06470
203-270-4300

September 17,2012

Please put the following 4 requests out for bid:

NEW REQUIREMENT for bidding: a copy of the current inspection and certification for any "man lift" (bucket truck, spider lift, man lift, lull... etc.) device to be used for any Town Tree work **MUST** be included with the BID

	Tree #	Species	Address
Bid #1	40	ASH	21 Scudder Road
	29	ASH	20 Cross Brook
	30	Maple	14 Cross Brook (across)
	31	ASH (4)	14 Cross Brook
	6	Elm	Rock Ridge@ 302
	7	Maple	8 Rock Ridge
	10	Maple	18 Rock Ridge
	11	Maple	18 Rock Ridge
	12	Maple	16 Rock Ridge
	13	Maple	16 Rock Ridge
	14	Maple	16 Rock Ridge
	54	Ash	76 Birch Hill

Bid #2

J1-J7	Pine (6) Spruce (1)	7 Johnny Appleseed
	Stumps to be ground 6" below ground level	
	Grindings to be removed	
	Holes filled with Top soil (can be picked up at Public Works)	
	Area to be seeded and hayed	
42	Maple	45 Toddy Hill
15	Cherry	9 Turkey Roost
16	Maple	"
17	Maple	"

18	Cherry	“
19	Cherry	7/9 Turkey Roost
20	Maple	7 Turkey Roost
21	Cherry	7 Turkey Roost
22	Oak	5 Turkey Roost
23	Maple	5 Turkey Roost
	Deadwood prune	
24	Maple	5 Turkey Roost
	Deadwood prune	

Bid #3

26	Maple	10 Taunton Lake Road
1	Elm	38 Flat Swamp
210	Ash	103 Taunton Hill
310	Maple	64 Boggs Hill
308	Ash	68 Boggs Hill
309	Maple	68 Boggs Hill
311	Ash	68 Boggs Hill
312	Ash	68 Boggs Hill
341	Maple	141 Boggs Hill
342	Maple	148 Boggs Hill
343	Maple	148 Boggs Hill
321	Maple (2)	85 Boggs Hill
339	Maple	188 Boggs Hill

Bid #4

336	Maple	25 Taunton Hill
335	Ash (4)	19 Taunton Hill
333	Oak	Schoolhouse @ Evergreen
344	Maple	50 High Rock
345	Maple	50 High Rock
265	Maple	44 High Rock
266	Maple	46 High Rock
267	Ash	28 John Beech
349	Hickory	39 Brushy Hill

350	Maple	39 Brushy Hill
351	Oak	39 Brushy Hill

Bid #4 (cont)

352	Oak (triple)	39 Brushy Hill
51	11 Trees	80 Cedar Hill
52	Maple	62 Cedar Hill
53	Maple	62 Cedar Hill
55	Maple	54 Brushy Hill

Thank you Be safe !!

Michael D. Mccarthy

SEALED BID REQUEST

TIME: 11:00 am

BID TITLE: TREE REMOVAL – VARIOUS TREES

DATED IN NEWTOWN: September 28, 2012

Is your company a MBE/WBE business:

(NO)

TOTAL BID: \$ _____

SIGNATURE

SIGNED BY (Print or Type)

TITLE

FAX NO.

DATE _____

E-MAIL (OPTIONAL)